ENCL.B.

Approved For Release 200 100 27 E UIA-RDP61S00750A000700070168-1

DRAFT

IAC STANDING COMMITTEE

DRAFT

State Dept. declassification & release instructions on file

QUESTIONNAIRE ON BIOGRAPHIC FILES

1.	Custodian 2. Location
()	a. Washington
	a. Department b. Office b. Domestic (Give specific place) c. Foreign (""")
	c. Division c. Foreign (" /
	d. Branch
	middle on Nowe of File
3.	Title or Name of File (include country or countries covered)
	(2000)
4.	Classification
	a. Unclassified d. Secret
	b. Restricted e. Top Secret
	c. Confidential f. Mixed
5∘	Type of File
	a. Overt b. Covert
	c. Security
6.	Category (ies) of Personalities Covered (check one or more)
	a. Political d. Military g. Belentific
	b. Economic e. Naval
	c. Sociological/Cultural f. Air
7.	Physical Description a. Cards Size approx.no. approx.no. approx.no. of names
	h Foldord Size approx.no. ; approx.no.or names
	c.* Other Size approx.no. ; approx.no.of names
	*(describe briefly)
	d Method of entry
	Typewritten Handwritten
	e. Languages
	e. Languages English; Foreign language; Mixed languages(specify)
	(pbecti),
d	Sequence of Arrangment
8.	a. Alphabetical by name
	h Alphabatical by name within country
	c. a. or b. above supplemented by special categories (describe briefly):
	d. Overall name indices
	Flexoline, listings, other
0	Source Identification
9.	a. Sources documentary
	b. Sources coded
	c. No sources indicated
10.	
	a. Microfilm
	b. Photostat (describe):
	c. Other(describe):
11.	Copies have been disseminated to:
110	a. Name, Location
	b.
	c.
12。	Status of file and dates covered
	a. Active, from to
	b. Inactive, from to c. Other, from to
	c. Other to
13。	Present Planned Disposition of File
-	a. Will be maintained on current basis
	b. Will be held as reference file without additions
	c. Will be retired to archives status d. Will be destroyed
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